



Sahari Village
Hyatt Hotels Dubai – Colleague Accommodation
Your Home Away from Home



Please be advised of the following Rules & Regulations which apply to all residents at the Sahari Village, for the benefit of the whole community and the Hotel. A safe and secure environment should exist in which occupants, their guests, colleagues, contractors and visitors to the Sahari Village can co-exist in such manner that each can express his/her own personal preferences in such manner that it does not impede on the preferences of others and within the guidelines of the Hyatt code of conduct and ultimately the U.A.E Law

Important Telephone Numbers

Admin Office	04 333 6200
Assistant Manager	04 333 4235

Housing (Mobile)	050 505 0139
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Security Office	04 333 4159
Security Mobile	050 280 0946



Director of Housing	04 333 4352
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Please scan the QR code to download Sahari Village app












A – Z in Sahari Village




<p>Access</p> 	<p>Entrance to the Sahari Village is through the Security gate located on 15A street in Ras Al Khor Industrial 3. All colleagues are requested to present the Hotel ID card if request by the Sahari Security.</p> <p>Only the Hyatt Hotels Dubai Colleagues and their authorized dependents residing or working in the accommodation, guest of such Colleagues and authorized contract workers are entitled to enter the accommodation.</p>
<p>Accommodation</p> 	<p>Accommodation in Sahari Village is provided as per the benefit plan of individual colleague</p> <p>CODE1 – Sharing a 03 bedroom apartment by 6 colleagues CODE2 – Sharing 03 bedroom apartment by 3 colleagues</p> <p>All 03BR apartments are consist with fully equipped kitchen with basic utensils, living & dinning, store room, open plan bathroom with 02 showers, 02 wash basins and 02 toilets. Each apartment equipped with two air conditioning units with separate temperature controllers for the bed rooms and the living room</p> <p>CODE3 – Individual Studio apartments All studio apartments are consists of open plan kitchenette & full bathroom</p> <p>CODE4 – 02bedroom family apartment All 02BR apartments are consist of living & dining area, fully equipped kitchen with basic kitchen utensils, 02 bedrooms with ensuite bathrooms. Two separate air conditioning units with temperature controllers for the bedrooms and other common areas</p> <p>CODE5 – 03 Bedroom Villa All villas are consists of separate spacious living and dining areas, fully equipped kitchen with dish washer, 03 bedrooms with ensuite bathrooms, laundry room with washer & dryer. Also every villa has a private garden.</p> <p>Please note that you are not permitted to change allocated accommodation without a written approval from the Human Resources Department of your hotel. Therefore, all request for change of accommodation, with the reason for the change, must be forwarded to the Human Resources Department of your hotel.</p>




	<p>Additionally, no one is allowed to accommodate anyone other than dependents based on the CODE and the benefit plan in the apartment or villa without written approval from the Sahari Admin Office. Furthermore, no one is allowed to give their apartment or villa keys to persons not registered under the apartment or villa.</p>
<p>Air-conditioning </p>	<p>Each apartment/villa is independently controlled. The fan speed can be regulated by using the control units. There is also a thermostatic control to regulate the temperature and suggested temperature will be 22 Celsius during the summer.</p> <p>Please make sure to keep all windows closed in the apartment especially during summer to avoid humidity inside the apartment. Also, this will cause air conditioning condensation and to have water leak from the Air Conditioning unit in your apartment.</p> <p>It is advisable to switch off all A/C units when you are not in your apartment, in order to help us saving valuable energy.</p> <p>Covering AC Grills to obstruct the air flow is not allowed.</p>
<p>Getting to Work </p>	<p>Buses have been provided for transportation from Sahari Village to the Hotel and back. You can find the bus schedules on “Mysaharivillage.com” app. We recommend that you are present a couple of minutes prior to the departure time mentioned in the schedule.</p>
<p>Alterations</p>	<p>Occupants are not allowed to make any alternation to the apartments/ villas, this includes changing of locks in the apartments/ villas</p>
<p>Care and Maintenance</p>	<p>The cleaning of the individual rooms, studios, apartments and Villas is the responsibility of the occupants.</p> <p>The occupants must always, clean, maintain and keep the premises in good and safe order and condition including the windows, doors, locks, fastenings, kitchen, bedrooms, curtains, toilets, sinks, appliances and other fixtures and fittings.</p> <p>All requests for repairs or maintenance by the occupants must be submitted through the “mysaharivillage.com”*.</p> <p>Regular spot checks by Sahari Village Team may take place to ensure that the Colleagues are always maintaining the cleanliness of the entire apartments according to the standards.</p> <p>In Shared accommodation, it is the responsibility of all the occupants to keep the common areas and individual rooms clean.</p>



	<p>The Sahari Village team takes care of the cleaning and maintenance of all public areas, entrances, corridors, staircases, all facilities, roads and the landscaping.</p> <p>A strict disciplinary action will be taken against all the occupants in the apartment if the apartments found dirty.</p> <p><i>*Please scan the QR code to download the “Mysaharivillage.com” app.</i></p>
<p>Car Wash Service</p> 	<p>Car wash service is provided by 3rd party company is available for all the colleagues in Sahari. Please contact Sahari Admin or Sahari Security for rates and schedule.</p> <p>A self-service car wash area is located behind the Oasis building. Tokens can be purchased from the Security Office at AED 5.00</p>
<p>Children Playground</p>	<p>Located next to Sharm building. The children must always be accompanied by an adult. It is not safe to allow the children to play in the streets.</p>
<p>Courier Address</p> 	<p>Sahari Village (Your building name/ Apartment No) Nearest Landmark – Al Aweer Auto Mart Dubai</p>
<p>In case of Emergency or Medical assistance</p> 	<p>24hours – Sahari Village Security Office Telephone: 04 – 333 4159 Mobile: 050 280 0946</p>
<p>Electricity</p> 	<p>The voltage in the United Arab Emirates is 220volts. As per the local regulations, usage of commercially available power extension codes are not allowed to use in the apartments/ Villas.</p> <p>Please switch off or unplug electric appliances when not in use. The consumption of utility will be monitored through the ceilings introduced for summer and winter.</p>
<p>Exterior and Facade</p>	<p>Please note that window decorations and window plants on the windowsill are not permitted.</p>
<p>Fire & Safety</p>	<p>Please refer to section “Fire & Safety”.</p>
<p>Food & Beverage</p> 	<p>A variety of Asian and Middle Eastern restaurants are located adjacent to Sahari Village, and most of them offer both dine-in and home delivery services.</p> <p>The possession of alcoholic beverages without a valid permit is prohibited as per the UAE law.</p> <p>Also please note that the possession of alcohol in shared accommodation is against the law.</p>

<p>Gymnasium</p> 	<p>There are two Gyms available in the Oasis building, one “common gym” and one “ladies only gym”.</p> <p>Open twenty-four hours daily and has a wide range of equipment. Use of the Gym is for Colleagues and their authorized dependents only. Children below the age of 16 years are not allowed to use the gym facilities.</p> <p>Requesting you to follow the Gym rules posted at the Gymnasium.</p>
<p>Google Maps Location</p> 	<p>Search for - “Sahari Village Main Entrance”</p>
<p>Indemnity and Insurance</p> 	<p>The Hyatt Hotels Dubai, Wasl Properties and/or any associated or inter-related Company, their servants, agents, management or Colleagues ("those parties") shall not in any way or at any time be liable for any damages and/or losses sustained by the Occupants and the Occupants family members residing at Sahari Village.</p> <p>The Occupants hereby undertakes to indemnify and hold harmless "those parties" against all claims, damages, losses, costs, and other liabilities, which may accrue against or be suffered by "those parties" arising from any circumstances hereof</p> <p>The Occupant, at its sole cost and expense shall always procure and maintain in full force and effect during the stay in Sahari Village appropriate insurance policy or policies covering the Occupant, the Landlord, and as their respective interest may appear over, inter alia:</p> <p>(i) all personal belongings and effects brought by the occupant into the Sahari Village against loss theft or damage; and</p> <p>(ii) liability as a result of death or injury of any person or the damage, loss or destruction of any property arising out of or in connection with the performance of the occupant.</p>
<p>Internet – Wi-Fi & Broadband</p>  	<p>Entire Sahari Village including outdoors is a Wi-Fi zone, services provided by EZELINK. Colleagues can subscribe to various packages through a representative from EZELINK available on the following time at the Oasis.</p> <p>You can purchase a suitable package at any time through the automated kiosk located at the Oasis Lobby as well as Laundromat.</p> <p>For technical assistance, please contact EZELINK on 800 9434</p> <p>Also, you can subscribe to broadband internet packages offered by internet providers, Etisalat and Du Telecom. For further information please visit www.etisalat.ae or www.du.ae</p>

<p>Laundry & Dry Cleaning</p> 	<p>Uniforms and work clothing are laundered or dry-cleaned free of charge at your respective hotel.</p> <p>For private laundry (outside your Benefits Code entitlement), all colleagues may use the Laundromat, which is equipped with coin-operated washers and dryers and is open 24 hours daily. The cost is 2 AED 1 coins per wash and 2 AED 1 coins per drying cycle. Only UAE Dirham coins are accepted by the machines.</p> <ul style="list-style-type: none"> • The maximum capacity of each washer is 10 kg. • One washing or drying cycle takes approximately 45 minutes. • Only liquid laundry detergent is to be used, to avoid damage to the machines. • The machines are strictly for washing and drying clothes only. They must not be used for shoes, rugs, handbags, or other items. • Dryers must not be used for clothes that were washed manually or outside the Laundromat machines, as this may cause damage to the dryers. <p>In the event of any malfunction or technical issue, kindly contact the Sahari Security Office immediately so that corrective action can be taken.</p> <p>All colleagues are requested to strictly follow the Laundromat rules. Visitors are not permitted to use this facility.</p>
<p>Linen exchange</p>	<p>Bed and bath linen will be exchanged on clean for dirty basis, every Tuesday, Wednesday & Saturday at the linen room located in Oasis building</p> <p>Time: 10.00am to 10.00pm</p>
<p>Lost & found property</p> 	<p>Any item lost and found by any Colleague should be handover to the administration office or Security Office.</p> <p>These items will be registered and kept at the administration office for a period of three months and if not claimed will be given to the finder.</p>
<p>Mail – Postal</p> 	<p>Please note that there is no dedicated P O Box number assigned to Sahari Village. Therefore requesting you to use the individual hotel P.O.Box number for any postal mails/ parcels</p>
<p>Maintenance Requests</p> 	<p>Colleagues are requested to report all maintenance request, furniture request, pest control request on timely manner using the “Mysaharivillage.com” app</p> <p>For any urgent maintenance issues between 6.30pm and 8.30am, kindly call and inform the Sahari Security Office on 04 333 4159</p>

Oasis	Oasis is our multi-purpose building, where you can find the recreation room, Billiard and Table Tennis, gymnasium, prayer rooms, as well as the Sahari Village administration offices.
Parking 	<p>Colleagues and their guests must use the car parking spaces available next to their buildings at Sahari Village. Please refrain using the parking spaces of the other buildings.</p> <p>Security may ask the car owners to move their cars if not parked correctly.</p> <p>Parking on side of the road is not allowed.</p> <p>You are requested to register your car at the Sahari Security Office.</p> <p>Sahari Security conducts regular inspections and if any un-registered cars will be notified to the local Authorities for removal.</p>
Pets 	Pets are not allowed in the apartments
Pharmacy	There are two Pharmacies available, one at the shopping center outside in front of Sahari Village and the other one at the adjoining Samari Retail complex.
Prayer Rooms	Located in the Oasis building. A male and a female prayer room is available.
Recreation Facilities	<p>A tennis court, Two Paddle Tennis courts, two multi-purpose courts (basketball & Badminton) and a soccer/Cricket pitch are available for our colleagues in Sahari Village.</p> <p>Opening hours are from 6.00hrs to 00.00hrs daily.</p> <p>Use of the Recreation facilities is for Colleagues and their authorized dependents only.</p> <p>Children below 16 years should be always accompanied by an adult.</p> <p>Please use the “Mysaharivillage.com” to reserve your court</p>
Smoking 	<p>Smoking inside the apartments and Public Places are strictly prohibited. This include cigarettes and Shisha as well.</p> <p>With respect to outdoor places, areas adjacent to apartments, sports facilities; places of worship; and surrounding of Oasis building is smoke free</p>
Supermarkets Near Sahari Village	<p>Two convenient supermarkets are located right next to Sahari Village, offering a wide range of products, including fresh vegetables, seafood, and other essentials.</p> <ul style="list-style-type: none"> • Home Delivery Service: <p>Both supermarkets provide home delivery for your convenience.</p> <ul style="list-style-type: none"> • Contact Details: • K-Mart: 04 333 4255 • Big Mart: 056 329 5542
Sport facilities	The following facilities are available: gymnasium, tennis, volleyball, basketball, soccer, cricket, billiards, and table tennis. You are

	requested inform the Administration office to switch on/off the floodlights before/ after the game.
<p>Swimming Pools</p> 	<p>Colleagues swimming pool is located beside the Laundromat is for the use of all Colleagues and is operated from 6.00am to 11.30pm. Visitors are not allowed. Colleagues are not allowed to bring any food or drinks to the swimming pool area</p> <p>Villa swimming pool located in the villa area is for the use of all villa tenants, senior Department Heads (C4) and their authorized dependents. Please follow the pool rules always posted at the swimming pool.</p>
<p>Television</p> 	<p>A wide selection of TV channels is available in Digital and Full HD format. This include News, Sports, Movies, Music & Kids Channels. TV channel guide is available in Sahari App under Information & Forms.</p> <p>You can also subscribe to variety of HD and Full HD TV channels through Elife services provided by Etisalat with a cost. For further information visit www.etisalat.ae</p>
<p>Traffic – Speed limits</p> 	<p>Road networking at the Sahari village is one way and the speed limit is 20MPH.</p> <p>For the safety of all residents, all drivers are requested to adhere the speed limit.</p>
Tennis Courts	See “Recreation Facilities”
Vehicle Access	<p>Colleagues and contract workers of the Sahari Village who own or use (including motorcycles) must register their vehicles at the Sahari Village security office located at the main entrance.</p> <p>Time to time, Sahari Village Security are conducting spot checks on entering vehicles and your cooperation is highly appreciated</p>
Visitors	<ul style="list-style-type: none"> • Visitor hours are from 7.00am to 10.00pm • Colleagues living in shared accommodation are permitted to have 02 visitors at a time • All colleagues are requested to accompany their visitors from Sahari main entrance • If you are not able to accompany your visitors, you must call Sahari Security on 04 – 333 4159 and inform. Please note that you must be present in your apartment at the time of your visitor’s arrival. • All visitors are required to collect a “Sahari Visitor Pass” after presenting their Emirates ID card at the Security Office. <p>Shared Accommodation – Overnight Visitors Subject to the consent of all occupants in the shared accommodation, colleagues are permitted to host one parent or sibling in their respective</p>

	<p>rooms for a duration not exceeding 30 days per year. This provision does not apply to individuals who are residents of the UAE.</p> <p><i>*Please see the Visitor Policy for more details.</i></p>
<p>Waste Disposal</p> <ul style="list-style-type: none"> • General waste • Recycle waster • Used cooking oil 	<ul style="list-style-type: none"> • A dedicated waste disposal room is available behind the ground floor of all multistory buildings, and some buildings are equipped with garbage chutes on each floor. • There are two dedicated recycle areas located at the Sahari Village, one in front of Oasis building and the other one next to the BBQ grounds. All colleagues are requested to separate the recyclable waste from the general waste and dispose accordingly at the designated location. • Used cooking oil can be disposed at the container located behind the Oasis building
<p>Water Delivery</p> 	<p>Drinking water will be delivered to your door step for a reasonable price, services provided by 03rd party company. Kindly contact Sahari Admin or Security for more information.</p>

Visitor Policy

(Subject to change as per the Management discretion.)

**When receiving visitors in shared accommodation, you must respect the privacy and comfort of rest of the occupants living in the apartment.*

***Visitor hours are from 7.00am to 10.00pm**

1. When receiving visitors in shared accommodation, all CODE1 & CODE2 colleagues must notify the Security Office in advance if their visitors will not accompany them through the main gate. Visitors are required to deposit their Emirates ID card at the Security Office.
2. CODE1 & CODE2 colleagues are allowed a maximum of two visitors per employee at any given time. If more visitors are requested, written permission from the Sahari Village Director of Housing (or delegated assistant) is necessary, and the Security Officer at the Main Gate should be informed accordingly.
3. All visitors must be checked-out at the Main Gate upon departure.
4. CODE1 & CODE2 colleagues who have visitors and haven't checked-out from Sahari Village by 00:00 (midnight) and don't have written permission for overnight stays will be contacted by Security and asked to inform their visitors to leave. No visitors are allowed to stay in shared accommodations after 00:00hrs
6. Visitors are not permitted to use the following facilities: Kitchen in the apartment, Laundromat, Car washing facilities, Gym and changing rooms, Outdoor sport facilities, Recreation facilities, Hotel Transport, and Swimming pool.
7. No keys are to be given out to visitors.
8. Visitors are generally not allowed to stay overnight. Exceptions can be made for direct family members, allowing one month per year for family members from overseas and three consecutive days per month for those living in the UAE. The approval must be obtained from the Director of Housing at least one week prior to arrival. Visitors with permission to stay overnight for a certain period should not misuse the privilege to find jobs and continue to work while on a visit visa. Violators will be asked to leave Sahari Village immediately.

Visitors stay-over request forms are available through the www.mysaharivillage.com app. By submitting a duly filled form with passport copies, visa copy, and marriage certificate (if requested) via email, approval can be obtained. The hotel reserves the right to ban any visitor failing to follow the house rules.

CODE3, CODE4 & CODE5

Dependents are permitted to live in Sahari Village.

Temporary stays of visitors must be informed via "Visitor Stay Request" at least 48 hours prior to their arrival in Sahari Village. It is the host's responsibility to inform the Sahari Admin by email once the visitor leaves the premises. Oversea visitors can stay for a maximum of 30 days, while UAE residents can stay for 3 days.

Visitors are not allowed to use any common facilities during their stay in Sahari Village. We remind you to respect the local law when hosting visitors at your apartment or Villa.

End of Policy.

Important Contact numbers

Sahari Security	04 – 333 4159
	050 280 0946
Sahari Admin	04 – 333 6200
	050 505 0139
Al Jadeed Restaurant	04 -320 1402
Super Market	04 – 320 1657

Sahari Village Map

