




**SAHARI VILLAGE  
HYATT HOTELS DUBAI – COLLEAGUE ACCOMODATION**

Date: \_\_\_\_\_

**Room Change Request Form**


**Please complete this form digitally and submit it by email to your respective Human Resources department for approval.** Signatures are not required. As a courtesy to your new flat mates, **we strongly recommend that you obtain their consent before starting the process and provide their WhatsApp number below.** The Sahari Admin Team will notify all occupants in your new apartment by  before approving your request.

<b>Requester:</b>	<b>Name:</b>	
	<b>Global ID:</b>	
	<b>Current Apt/Room/Bed:</b>	
	<b>New Apt/Room/Bed</b>	
	<b>Mobile No:</b>	
	<b>Email:</b>	

**Reason for the move**

**Consent of the other occupants in the new apartment:**

This is to confirm that none of the occupants of the above-mentioned apartment have any objection to my moving into the premises.

<b>Apartment:</b>	<b>Global ID</b>	<b>Name</b>	 <b>WhatsApp Number</b>

**For Sahari Admin Use:**

Date Received:

Received By:

Approved By:

Date:

Approved

Rejected